



July 15, 2021

WHITEHOUSE COUNCIL AGENDA

July 20, 2021

6:30 P.M.

Due to the coronavirus (COVID-19) pandemic, Whitehouse Village Council is urging citizens to access public meetings remotely. You may do so by phone by dialing **1-312-626-6799**. You will then be prompted to press the following Meeting ID **879 9791 2248**. The Passcode is **2223**. You may also access the meeting online at **zoom.us** and click on "Join a Meeting". Use the same Meeting ID and Passcode. To help minimize background noise, **please make sure that you mute your microphone.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, July 20, 2021, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer:
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the June 15, 2021 Council Meeting
- VI. Adoption of Bills dated July 15, 2021, the Addendum bills dated July 20, 2021 and the May and June 2021 Financial Statements
- VII. Introduction of Persons to Appear Before Council
 - A. Anita Lopez, Lucas County Auditor, to Address Council About 2021 Triennial Property Valuation Letters
 - B. Rob Casaletta from the Whitehouse Scholarship Committee will announce the 2021 Scholarship recipients.
 - C. Amanda Hovarter will request the Whitehouse Valley Annual Block Party for August 7, 2021
 - D. Shelly Nielsen will request the Birch Pointe Farms Block Party for August 28, 2021

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- E. Sally Standish will request the Off Broadway Company Family Picnic and Performance for September 29, 2021
- F. Jason Graven will request the Taks Force 20 5K Race and Veteran's Resource Event for June 26, 2022

VIII. Committee Reports

- A. Report on the Fallen Timbers Union Cemetery District Meeting
- B. Report on the June 24, 2021 Tree Commission Meeting
- C. Report on the July 13, 2021 Committee of the Whole Meeting

IX. Report of the Mayor

- A. Recognition of Lee Armstrong
- B. Consideration of a donation to Progressive Fishing Association in the amount of \$300.00

X. Report of the Clerk of Council

XI. Report of the Village Administrator

- A. Request Authorization for Legislation Authorizing the School Resource Officer Agreement (as an emergency)
- B. Request Authorization for Legislation Authoring the Amended Appropriations (as an emergency)
- C. Request Authorization for Legislation Authorizing the Economic Development Grant Agreement with Steve Rogers Ford
- D. Request Authorization for Legislation Authorizing the Finance Director to Transfer Certain Funds (as an emergency)

XII. Report of the Village Solicitor

XIII. Report from Department Heads

XIV. Citizen Comments on Agenda Items

XV. Ordinances

- A. **Ordinance 9-2021:** Authorizing the Village of Whitehouse, Lucas County, Ohio, to Enter Into an Agreement with the Anthony Wayne Local School District for a School Resource Officer (as an emergency)
- B. **Ordinance 10-2021:** Amended Appropriations Ordinance (as an emergency)
- C. **Ordinance 11-2021:** Authorizing the Village of Whitehouse, Lucas County, Ohio, to enter into an Economic Development Grant Agreement with YarRo Contribution, LLC and KJAMS, LLC D/B/A Steve Rogers Ford

XVI. Resolutions

- A. **Resolution 15-2021:** Authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio, To Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer (as an emergency)

XVII. Council Comments

XVIII. Citizen Comments

XIX. Adjournment

At 6:30 PM Mayor Don Atkinson called the meeting to order.

ROLL CALL: Bill May, Louann Artiaga, Richard Bingham, Rebecca Conklin Kleiboemer, Mindy Curry, and Bob Keogh,. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Deputy Fire Chief Jason Francis, Deputy Police Chief Allan Baer, Clerk Susan Miller, Karen Gerhardinger, Wendy Gehring, Leroy Ryerson, Pastor Marcus Lohrmann, Paul Proudfoot and Jeff Yoder.

Council prayer was given by Pastor Marcus Lohrmann of Community of Christ Church.

Motion by Richard Bingham, seconded by Bill May to approve the minutes of the June 1, 2021 meeting. 6 ayes

Motion by Bob Keogh, seconded by Richard Bingham to approve the bills totaling \$62,546.17 dated June 10, 2021 the Addendum bills totaling \$538,906.07 dated June 15, 2021. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Bill May to approve the Platinum Filament 5K and Music Festival on October 16, 2021 with safety services assistance. 6 ayes

Motion by Bob Keogh, seconded by Louann Artiaga to approve Mayor Don Atkinson's reappointment of Dallas Paul as the Economic Development Committee Chair. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Bob Keogh to reserve the right to an Executive Session on a matter of Economic Development. 6 ayes

Motion by Louann Artiaga, seconded by Bill May to authorize the Solicitor to prepare legislation Determining that Certain Miscellaneous Personal Property Used by the Police Department and Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law, and declaring an emergency. 6 ayes

Mayor Don Atkinson asked for Citizen Comments pertaining to Agenda items. There were none.

Motion Rebecca Conklin Kleiboemer, seconded by Bob Keogh to accept, as previously authorized Resolution 14-2021 Determining that Certain Miscellaneous Personal Property Used by the Police Department and Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law, at its first reading and declaring an emergency. 6 ayes

Regular

June 15,

21

Motion Rebecca Conklin Kleiboemer, seconded by Bob Keogh to suspend the rules and to have the second and third reading of Resolution 14-2021 by title only and declaring an emergency. 6 ayes

Motion Rebecca Conklin Kleiboemer, seconded by Bob Keogh to accept Resolution 14-2021 and to pass said Resolution and declaring an emergency. 6 ayes

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to cancel the July 6, 2021 Council meeting. 6 ayes

Motion by Bob Keogh, seconded by Richard Bingham to adjourn to Executive Session on a matter of Economic Development at 7:24 PM. 6 ayes

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to reconvene at 7:48 PM. 6 ayes

Other items discussed:

- Great job with Cherry Fest, thank you Wendy Gehring
- Remembering the past year and those that suffered with COVID
- Paul Proudfoot of Proudfoot and Associates in Whitehouse introduced himself and would like To work with the Village
- Tree Signs, Video of Nancy Myerholtz as Rachel Carson, 17 year hatching of the Cicada, tree Inventory, trees planted last fall, Emerald Ash Borer, article about transporting Ash trees, Arbor Day tree bricks
- Records Commission, Police Chief Mark McDonough reappointed, no updates, adding DVR And network recordings, 30 day retention, next meeting June 7, 2022 at 6:00 PM
- Variance for a temporary sign for the Metroparks approved
- Sewer project waiting for materials
- Asphalt maintenance program completed, maintenance intended to extend the life of the Road, has not been used by our Village before, pilot project that we will probably use again, Entire project was approximately \$125,000, 1.5" blacktop would be 2-3 times that
- Thank you to all that assisted with Cherry Fest and the celebrated the 125th Anniversary of the Fire Department, Police department will be hiring 2-3 part time officers in July
- Numerous comments on how nice the Village looks, flowers look amazing
- Happy to have Anthony Wayne marching Generals, graduating seniors marched for the first time in 18 months
- No signed documents received terminating the lease with the Metroparks
- Inquiries as to how long a business can have a tent up, look at tents at the next COW, Fire Code, how it will affect businesses

Regular

June 15,

21

- Recording available for the 125 Anniversary of the Fire Department ceremony, Jason Francis Did a great job, posting on the Facebook page and/or newsletter
- Thank you departments for their dedication to the Village, thank you Department Heads, staff And Volunteers
- People come to take pictures in the Wildflower field
- Abandoned house on Temperance referred to the prosecutor

Motion by Bob Keogh, seconded by Richard Bingham to adjourn at 7:49 PM. 6 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS

7/15/2021

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
ARS Refuse Service	Sanitation	\$21,073.83	\$21,073.83	Trash Pickup
AT&T	Fire	\$59.70		Phone Service
AT&T	Water	\$58.44	\$118.14	Phone Service
AT&T First Net	Police	\$47.10		Cell Phones
AT&T First Net	Fire	\$292.36		Cell Phones
AT&T First Net	Administration	\$47.10		Cell Phones
AT&T First Net	Water	\$23.55		Cell Phones
AT&T First Net	Sewer	\$23.55	\$433.66	Cell Phones
AT&T First Net	Police	\$270.00	\$270.00	AC Repair
AW Heating & Cooling	Police	\$2,716.07		Fuel
A. W. Board of Education	Fire	\$697.76		Fuel
A. W. Board of Education	Parks	\$537.07		Fuel
A. W. Board of Education	Sanitation	\$87.36		Fuel
A. W. Board of Education	Maintenance	\$182.60		Fuel
A. W. Board of Education	Streets	\$64.17		Fuel
A. W. Board of Education	Life Squad	\$491.45		Fuel
A. W. Board of Education	Water	\$384.48		Fuel
A. W. Board of Education	Sewer	\$458.45	\$5,619.41	Fuel
Corey Coley	Community	\$520.00	\$520.00	Summer Concert-Distant Cousinz
Edge	Administration	\$4,044.60	\$4,044.60	Engineering Services
Four County Career Center	Fire	\$350.00	\$350.00	Training
General Pro Hardware	Fire	\$106.09		Operating Supplies
General Pro Hardware	Parks	\$117.78		Operating Supplies
General Pro Hardware	Streets	\$9.98		Operating Supplies
General Pro Hardware	Water	\$58.40	\$292.25	Operating Supplies
Griffin Pavement Striping	Capital Project	\$4,750.00	\$4,750.00	Providence St. Striping
Link Computer Corporation	Water	\$352.07		Utility Billing Software
Link Computer Corporation	Sewer	\$352.07	\$704.14	Utility Billing Software
Mark Schaffer Excavating & Trucking	Capital Project	\$295,523.93	\$295,523.93	Wabash Cannonball Trail Interceptor Sewer
MASI	Water	\$325.50	\$325.50	Water Sample Analysis

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Ohio Gas Company	Fire	\$14.54		Natural Gas Charges
Ohio Gas Company	Life Squad	\$14.53		Natural Gas Charges
Ohio Gas Company	Maintenance	\$57.60		Natural Gas Charges
Ohio Gas Company	Sewer	\$14.59		Natural Gas Charges
Ohio Gas Company	Police	\$13.93	\$115.19	Natural Gas Charges
Ohio School Resource Officers Assoc.	Police	\$55.00	\$55.00	Annual Membership Dues
Ohio Water Development Authority	Capital Project	\$10,604.00	\$10,604.00	Authority Fee for Sewer Project
Perrysburg Pipe & Supply	Water	\$2,276.96	\$2,276.96	Hydrant Repair Parts
Premier Safety	Fire	\$171.09	\$171.09	Repair CO Monitor
Pro-Vision	Police	\$566.15	\$566.15	Bodycam Garment Clip Bundle
Rader's Creations	Parks	\$100.00	\$100.00	Pavers for Trees
Ram Exterminators LLC	Maintenance	\$40.00		Bug Spraying
Ram Exterminators LLC	Life Squad	\$36.00	\$76.00	Bug Spraying
Rush Truck Centers	Fire	\$654.90	\$654.90	Medic 85 Battery Replacement
Safety Council of Northwest Ohio	Police	\$15.00	\$15.00	Safety Training
Service Supply Ltd.	Parks	\$127.00	\$127.00	Replacement Mallet
Shambaugh & Sons, L.P.	Maintenance	\$845.50		Fire System Testing
Shambaugh & Sons, L.P.	Water	\$197.50	\$1,043.00	Backflow Device Testing
Sherwin-Williams	Streets	\$231.30	\$231.30	Road Marking Paint
Smart Bill	Water	\$429.16		Utility Bill Mailing
Smart Bill	Sewer	\$429.15		Utility Bill Mailing
Smart Bill	Water	\$819.50		Annual Forms & Envelope Order
Smart Bill	Sewer	\$819.50		Annual Forms & Envelope Order
Smart Bill	Administration	\$263.50	\$2,760.81	Water Bill Insert
Stonoco, Inc	Sewer	\$70.88	\$70.88	Small Berm Stone
StressCare Behavioral Health	Police	\$225.00	\$225.00	Pre-Employment Evaluation
Tireman	Maintenance	\$125.00		Tires
Tireman	Streets	\$125.00		Tires
Tireman	Sewer	\$125.00		Tires
Tireman	Water	\$125.00		Tires
Tireman	Water	\$614.49		Tires & Alignment
Tireman	Police	\$175.49		Tires & Alignment
Tireman	Police	\$516.04	\$1,806.02	Tires

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Toledo Edison	Police	\$457.03		Electrical Charges
Toledo Edison	Fire	\$483.65		Electrical Charges
Toledo Edison	Street Lights	\$6,271.88		Electrical Charges
Toledo Edison	Parks	\$1,083.91		Electrical Charges
Toledo Edison	Maintenance	\$900.52		Electrical Charges
Toledo Edison	Streets	\$191.67		Electrical Charges
Toledo Edison	Life Squad	\$483.64		Electrical Charges
Toledo Edison	Water	\$3,220.75		Electrical Charges
Toledo Edison	Sewer	\$4,406.73	\$17,499.78	Electrical Charges
Traffic Stop Uniform Supply	Police	\$21.00	\$21.00	Sew on Badges
Treasurer State of Ohio	Police	\$50.00	\$50.00	Monthly Non-Terminal Access Fee
Triotech Corporation	Administration	\$825.00		Office 365 & AntiVirus
Triotech Corporation	Police	\$243.00		Monthly Phone Service
Triotech Corporation	Fire	\$143.54		Monthly Phone Service
Triotech Corporation	Maintenance	\$276.81		Monthly Phone Service
Triotech Corporation	Life Squad	\$143.53		Monthly Phone Service
Triotech Corporation	Water	\$19.00		Monthly Phone Service
Triotech Corporation	Sewer	\$19.00	\$1,669.88	Monthly Phone Service
UniFirst Corporation	Police	\$56.40		Rug Cleaning
UniFirst Corporation	Maintenance	\$56.40		Rug Cleaning
UniFirst Corporation	Fire	\$18.90		Rug Cleaning
UniFirst Corporation	Life Squad	\$18.90	\$150.60	Rug Cleaning
USA Blue Book	Sewer	\$207.78		Operating Supplies
USA Blue Book	Water	\$638.73	\$846.51	Operating Supplies
USI Insurance Services	Fire	\$264.00	\$264.00	Commercial Package
		\$375,425.53	\$375,425.53	

Whitehouse Scholarship Committee Remarks to the Village Council

July 20, 2021

Honorable Mayor and Council,

The Scholarship Committee of the Village of Whitehouse was duly appointed, held meetings, and has completed the work in initiating and instituting the scholarship award process. We have chosen the two (2) \$500 scholarship recipients for 2021.

There were 7 applications submitted to the Village. All the applicants are presently in secondary education and each applicant has an outstanding GPA. The decision to award the scholarships was difficult as all the applicants have unique talents and future goals. The review of the applications made it apparent that there are lot of worthy Whitehouse students pursuing a career path that will enrich not only their lifetime career goals but will also add to the enrichment of the community fabric of the Village of Whitehouse.

Our first selection is Ms. Catlin May. She is a graduate of Anthony Wayne High School and will be pursuing a bachelor's degree in Environmental Engineering at the University of Toledo. Upon graduation from the University of Toledo, she plans to join an Environmental Engineering firm to work with communities to establish sustainable water infrastructure, energy systems, and farming techniques. Her letters of recommendation shows she is committed to high academic performance and a quality of life without compromising her integrity. She is also active in a variety of community volunteerism efforts. Her application provided insight to her dedication to a career and course study and a passion for volunteerism that is rarely found in someone her age.

Our second selection is Ms. Haley D. Boyer. She is a graduate of Anthony Wayne High School and will be pursuing a degree in Physical Therapy from Miami of Ohio University. Upon graduation she would like to establish a local physical therapy business or work for a locally established physical therapy business. Her letters of recommendation shows she is a conscientious, respectful, hardworking and dedicated individual that demonstrates an outstanding work ethic and her positive ability to work with others. Her application shows she is a self-originating and self-motivational individual which will serve her well as she pursues her physical therapy career path.

The Committee would like to acknowledge the assistance of Jill Gundy whose assistance and guidance in procedural matters in this process was invaluable.

I would also like to recognize the other Scholarship Committee members and thank them for their time and contribution to this worthwhile community endeavor. Julie Cunningham and Lisa Stephens.

We thank you for the opportunity to allow us to represent Whitehouse in this worthwhile community scholarship award. Whitehouse has many wonderful young people that have amazing talents and visions for themselves and this community. We appreciate your trust in allowing us to recognize the best.

Whitehouse Scholarship Committee

Julie Cunningham

Lisa Stephens

Robert Casaletta



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Whitehouse Valley Annual Block Party
Coordinator/Contact Person: Amanda Hovatter
Address: 10340 Sydney Drive Whitehouse, OH 43571
Phone: (419) 360-4225 Email: hovatter.amanda@gmail.com
FAX: _____

Event Date(s): August 7th Event Hours: 5:00pm - 11:30pm

Estimated Number of Attendance: 100 people

Brief Description of Event: neighborly gathering in Sydney Dr. cul-de-sac. food trucks, bounce-house, kids games, corn hole tournament

Will the Event Use Signage/Attraction Devices? ☐ Yes ☒ No

Amplified Voice/Music? ☐ Yes ☒ No

Food/Beverage Sales? ☒ Yes ☐ No Food Trucks Alcoholic Beverage Sales: ☐ Yes ☒ No

Product Sales? ☐ Yes ☒ No Other (explain): _____

If YES to any of the above, please explain: Food trucks - Swisher Dogs (Hotdog cart) and smyles (sho-cone)

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

() Police Assistance () Streets Closed () Enclosed Shelterhouse () Pavilion ☒ Other

Explain: we plan to block the cul-de-sac but do not require anything from the village.

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: _____ Total Amount Required per Employee: \$ _____/hr.

TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ _____

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Amanda Hovatter Date: 6/20/21

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571

Phone 419-877-5383 . Fax 419-877-5635

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Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Birch Pointe Farms Block Party
Coordinator/Contact Person: Shelly Nielsen
Address: 11317 Birch Pointe Drive Whitehouse, OH 43571
Phone: 419-450-3930 Email: snelsen@namsa.com
FAX: shellysmallman@hotmail.com
* Event Date(s): 8/28/21 Event Hours: 5pm - 11pm (set up/tear down)
Estimated Number of Attendance: 100 1 hour pre + post
Brief Description of Event: Neighborhood gathering with concessions,
yard games, and food service for dinner (catered or food truck)

Will the Event Use Signage/Attraction Devices? Yes ☒ No

Amplified Voice/Music? Yes ☒ No

Food/Beverage Sales? ☒ Yes No

Alcoholic Beverage Sales: Yes ☒ No

Product Sales? Yes ☒ No

Other (explain):

If YES to any of the above, please explain: Catered or food truck available
for purchase, HOA not selling food there may just
be food available for purchase via organized catering.

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

() Police Assistance (X) Streets Closed () Enclosed Shelterhouse () Pavilion () Other

Explain: Closure of Birch Pointe Drive from Wildwood
intersection to end of Birch Pointe Drive.

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: Total Amount Required per Employee: \$ /hr.

TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$

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The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Shelly Nielsen Date: 18 JUN 2021

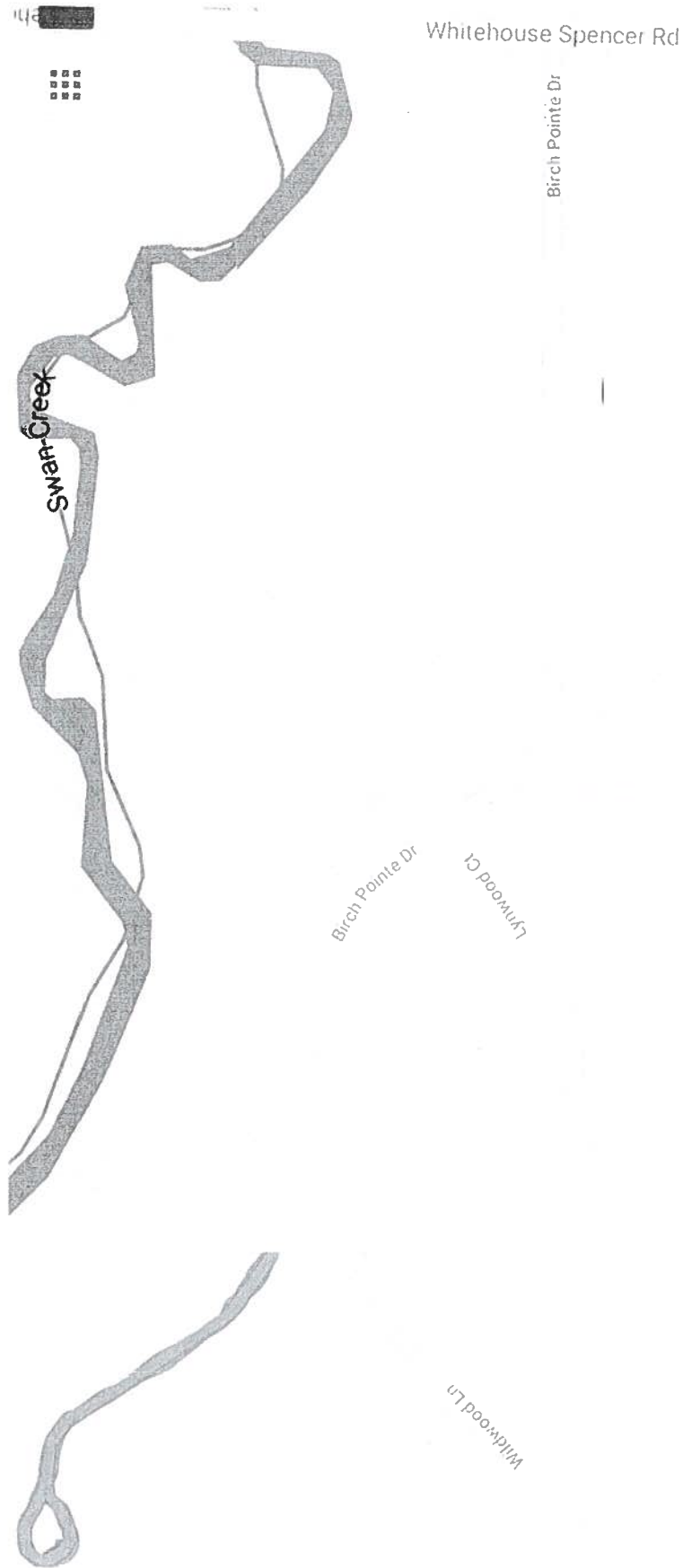
6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571

Phone 419-877-5383 . Fax 419-877-5635

whitehouseoh.gov

*Rain date 8/29/21

Street Closure of Birch Pointe Drive Section Highlighted Below:





Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Off Broadway Dance Company family picnic & performance
Coordinator/Contact Person: Sally Standish
Address: 13493 Reitz Rd, Perrysburg, Ohio 43551
Phone: 419-290-1204 Email: sally_standish@yahoo.com
FAX: _____

Event Date(s): September 29, 2021 Event Hours: 4pm - 8pm
Estimated Number of Attendance: 50 approximately

Brief Description of Event: We want to thank our dancers and their families for returning to dance with us after the pandemic quaraanteen. We're financially unable, after paying rent for a year without any income, to put on our normal show and thought this would be a nice opportunity for us to put on a performance just for our families and friends in a lovely outdoor setting.

Will the Event Use Signage/Attraction Devices? Yes ☒ No
Amplified Voice/Music? ☒ Yes No
Food/Beverage Sales? Yes ☒ No Alcoholic Beverage Sales: Yes ☒ No
Product Sales? Yes ☒ No Other (explain): _____
If YES to any of the above, please explain: _____

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

() Police Assistance () Streets Closed (x) Enclosed Shelterhouse (x) Pavilion () Other
Explain: _____

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: _____ Total Amount Required per Employee: \$ _____/hr.
TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ _____

READ THE FOLLOWING BEFORE SIGNING

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The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Sally Standish *Sally Standish* Date: 6/21/2021

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whitehouseoh.gov



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Open Task Force 20 presents Operation: Stranger Together
Coordinator/Contact Person: JASON GRAVEN
Address: 23799 E Second St, Grand Rapids, OH 43522
Phone: 419 464 8030 Email: contact@tf20.org
FAX: _____
Event Date(s): June 26, 2022 Event Hours: 8 am 2 pm
Estimated Number of Attendance: 300
Brief Description of Event: 5K race & Veteran Resource Event

Will the Event Use Signage/Attraction Devices? ☐ Yes ☒ No
Amplified Voice/Music? ☒ Yes ☐ No
Food/Beverage Sales? ☒ Yes ☐ No Alcoholic Beverage Sales: ☐ Yes ☐ No
Product Sales? ☒ Yes ☐ No Other (explain): _____
If YES to any of the above, please explain: Speaker and national anthem
allow invited vendors to sell products and services

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

☒ Police Assistance ☐ Streets Closed ☐ Enclosed Shelterhouse ☒ Pavilion ☐ Other
Explain: Pavilion for veteran resource area
Police assistance for road guards

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: _____ Total Amount Required per Employee: \$ _____/hr.

TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ _____

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The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: _____ Date: 7/1/2021

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635

Whitehouse Tree Commission
Minutes from June 24, 2021
7:30 p.m.

Commissioner's present-Amy Schultz, Michelle Tippie, Christine Manzey, Dianne Toffler, village council rep. Richard Bingham, and Mark Thomas, village staff advisor

I. Call to Order

The meeting was called to order by Amy Schultz at 7:30. The minutes of the meeting of May 27, 2021 were approved by motion. Chris Manzey first and Richard Bingham second.

II. Old Business: Chris Manzey updated information on tree signs. A printed copy of tree signs will be submitted to commissioners to be approved.

Review Stephanie Millers Tree Tour: Christine Manzey opened the discussion. It was noted that Stephanie Miller, regional Urban Forester of N. W. Ohio organized the tour to four cities. Bowling Green, Whitehouse, Waterville, and Grand Rapids. It was agreed by all that attended the tour that it was informative. The informal gathering was also a great way to meet people that were arborists', tree commissioners and city workers.

Example:

1. Bowling Green is trying out rubber sidewalks around tree roots.
2. We toured B.G. City Park to see their aggressive approach to the Gypsy moth.
3. The tour was an informal way of sharing ideas concerning urban trees.

C. Facebook Ideas: New ideas or suggestions are needed for the Whitehouse Tree commissioners face book page. There is a growing interest in the information posted.

D. Tree Inventory: Mark Thomas updated the tree inventory.

Two street trees were cut down. An invasive damaged Pear tree on S. Lane and a dead Elm on Toledo Street. Also, in the Preserve an Oak Tree was removed.

E. Forms and Docs:

Tour information will be placed in the cupboard.

IV. New Business

A. Review Master Plan

Sherie Luedtke and Amy Schultz had a meeting concerning updating the Master Plan. New commissioners will work with experienced commissioners to update inventory. There are forms to follow. Example: Urban Site Inventory.

Street name

Address

Species

3' from middle of the street

Consideration for tree replacement

Locations to be inventoried are Plat one and two, #7 Steeplechase and Witt Walk.

Amy requested a copy of original master plan. A paper version is available.

V. Other Issues: It was noted the meetings will start at 7:30 instead of 7:00 until further notice.

VI. Adjourn: Michelle Tippie first and Chris Manzey second

Respectfully submitted:
Dianne Toffler

ORDINANCE NO. 9-2021

AN ORDINANCE AUTHORIZING THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO ENTER INTO AN AGREEMENT WITH THE ANTHONY WAYNE LOCAL SCHOOL DISTRICT FOR A SCHOOL RESOURCE OFFICER, AND DECLARING AN EMERGENCY.

WHEREAS, it is desirable and in the best interests of the Village of Whitehouse and its residents for the Village to enter into an Agreement with the Anthony Wayne Local School District (AWLSD) to provide for a School Resource Officer (SRO); and

WHEREASE, the Village and AWLSD have reached an Agreement as to the terms and conditions for the provision of an SRO by the Village to the AWLSD; and

WHEREAS, the Agreement is on file with the Village Administrator.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Village of Whitehouse, Lucas County, Ohio hereby approves the Agreement with the Anthony Wayne Local School District for School Resource Officer which agreement is on file with the Village Administrator.

SECTION II: The Administrator and Police Chief of the Village of Whitehouse, Lucas County, Ohio are hereby directed and authorized to execute said Agreement.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of the Council and that the deliberations of this Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements as set forth by the Charter of the Village of Whitehouse.

SECTION IV: This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants, and for the further reason that this Ordinance is necessary to provide for the SRO at the time the AWLSD schools open for the upcoming school year.

WHEREFORE, this Ordinance shall take effect and be in full force immediately after its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2021.

Mayor

ATTEST:

Susan M. Miller, Clerk of Council

Kevin A. Heban, Solicitor

**CITY OF WHITEHOUSE, LUCAS COUNTY, OHIO AND
ANTHONY WAYNE LOCAL SCHOOL DISTRICT
AGREEMENT FOR SCHOOL RESOURCE OFFICER**

This agreement by and between the City of Whitehouse, Lucas County, Ohio (Whitehouse) and the Anthony Wayne Local School District (AWLSD) is made and entered into to be effective the 1st day of August 2021 as follows:

WHEREAS, Whitehouse has previously provided, and does currently direct police support to the AWLSD in the form of on-site School Resource Officers (SROs); and

WHEREAS, AWLSD has requested Whitehouse to continue provision of SROs in accordance with the program for the same now in effect in the AWLSD; and

WHEREAS, AWLSD and Whitehouse herein express agreement for the provision of the School Resource Officer service under the following terms and conditions;

NOW, THEREFORE, AWLSD and Whitehouse set forth the terms and conditions of providing SRO services as follows:

I. Cost.

- A. The cost of the provision of one (1) full-time School Resource Officer provided by the Whitehouse police Department to AWLSD shall be three (3) annual payments as follows:
 - 1. 2022: \$100,000.00
 - 2. 2023: \$100,000.00
 - 3. 2024: \$100,000.00
- B. Payment shall be made to the Village of Whitehouse by AWLSD on/about January 1st of each year for the years 2022, 2023, and 2024.

II. Term.

- A. This agreement shall be for a term of three (3) years commencing on the 1st day of August 2021 and ending on the 31st day of July 2024.
- B. This agreement may be terminated by mutual consent of both parties, and such termination shall cancel any remaining term of the agreement effective the sixtieth (60th) day from the receipt of written notice by one party to the other. Said written notice shall be effective for commencement of the notice period of cancellation upon the date of personal delivery by one party upon the other or the date of receipt as evidenced by certified mail delivery, one party upon the other.

III. Employment Status of School Resource Officer

- A. The SRO shall at all times be an employee of the City of Whitehouse Police Department and as such shall be subject to the control, supervision and administration of the Whitehouse Police Department.
- B. The SRO shall remain subject to all personnel policy manuals, procedures and practices of the City of Whitehouse unless said policies and procedures shall be specifically modified in writing by the terms of this agreement or future agreement of the parties.
- C. The City of Whitehouse, in its sole and absolute discretion, shall have all right, power and authority as to the hiring, discharge, assignment and discipline of any SRO dispatched for duty to AWLSD.
- D. The SRO shall be assigned for duty by the City of Whitehouse at the request and consent of AWLSD and pursuant to scheduling provisions of the parties.

IV. Duty Hours of SRO Assignment to AWLSD.

- A. The duty hours of the SRO shall be determined by scheduling and assignment as set forth by the parties. It is the express intent of the parties that the duty hours of the SRO shall conform to the school hours of the AWLSD as same shall be determined by AWLSD with the consent of Whitehouse.
- B. Duty hours on behalf of AWLSD shall include all time by SRO spent in attendance at any court and furtherance of any criminal cases arising out of or from the performance of SRO duties in behalf of AWLSD.
- C. In the event of an emergency, as defined by Whitehouse, SRO may be ordered to leave the school during normal AWLSD hours and perform other service for the Whitehouse Police Department.
- D. In the event of absence for excused, unexcused or illness reasons, Whitehouse shall, after determination by Whitehouse that said replacement shall be available without hardship to Whitehouse, substitute a SRO-qualified officer for the absent SRO officer.

V. Duties.

The duties of the SRO for AWLD shall include, but not limited to, the following:

- A. Under this agreement, SROs receive daily duty assignments from the Chief of Police or his/her designee
- B. SROs shall be active law enforcement officers upon school facilities; which include but are not limited to, buildings, grounds, parking facilities, locker facilities, designated school activities and other school properties or function areas as determined by AWLSD.
- C. SRO shall act as student resource persons within the student environment and facilities.
- D. SRO shall act as a resource for school personnel/teachers and students/parents on an individual basis as to problems of law and/or areas of substance abuse.
- E. SRO shall interact with school and parent organizations including as a requested speaker on selected topics, i.e., drug or alcohol abuse.
- F. SRO shall be involved in incidents of violations of criminal laws and statutes.
- G. SRO shall not be involved in incidents or ordinary, reasonably necessary school discipline matters; except when involvement is necessary to prevent disruption and/or a climate which may place students at risk of harm. Discipline of students is AWLSD responsibility and only in the event that AWLSD principals or administrators and SRO agree that SRO assistance is necessary to maintain a safe and proper school environment shall AWLSD personnel request SRO involvement in ordinary school discipline.
- H. SRO shall be first and foremost law enforcement officers. This fact must be reinforced by AWLSD.
- I. SRO shall wear approved uniform and/or dress as authorized by Whitehouse.
- J. SRO shall carry authorized duty weapons and other equipment as provided and approved by Whitehouse.

VI. Transport of AWLSD Students by SRO.

- A. Transport of AWLSD students in Whitehouse vehicles shall be limited to the following:
 - 1. When the students are determined by the SRO to be victims of a crime, under arrest, or some other emergency circumstance shall exist; and
 - 2. For suspension of students as agreed upon by the parties.

VII. SRO Training

- A. SRO will have received/will receive initial SRO training through the Ohio School Resource Officer Association (OSRO) Basic Training Course.
- B. The SRO will also attend the OSRO conference annually to keep current with their duties and responsibilities.
- C. SRO will also complete all annual OPOTA-mandated Continuing Professional Training (CPT) hours in order to maintain their Peace Officer Certifications.
- D. The AWLSD will cover the cost of this training. The training and certification will be included in the cost as outlined in Section I(A) above.

VIII. Review and Access to AWLSD Records by SROs.

- A. AWLSD shall allow SROs to inspect and to copy public records maintained by the school to the fullest extent permitted by law.
- B. Additional disclosure of student information to the SRO by AWLSD shall be limited to such information as shall be needed on an emergency basis to protect the health or safety of the student or other individuals and AWLSD may disclose to the SRO such information as needed to respond to the emergency situation based upon the seriousness of the emergency, the threat, the effect upon third party health and safety and the overall need of the information to meet and resolve emergency situations wherein time may be of the essence.

IX. Amendment.

- A. This agreement shall be amended only by the written consent of the parties.

X. Records Requests

- A. In accordance with Ohio Public Records Law, this agreement authorizes the Whitehouse Police Department to release copies of police records in which the agency has had official police contact with an employee or student of the AWLSD. Requested records will be provided and delivered by Whitehouse Police Department personnel in a secured manner to a designated AWLSD administrator.

XI. Miscellaneous.

- A. This agreement shall be governed under the laws of the State of Ohio.
- B. Disputes arising hereunder shall be adjudicated in a court of competent jurisdiction in Lucas County, Ohio.
- C. Notices hereunder shall be delivered by the parties to:

City of Whitehouse, Lucas County, Ohio:

City of Whitehouse Police Department
6925 Providence Street
P.O. Box 2476
Whitehouse, OH 43571

Anthony Wayne Local School District:

Anthony Wayne Local Schools
9565 Bucher Road
Whitehouse, Ohio 43571

IN WITNESS WHEREOF, the parties hereto have, with full approval and consent and as duly authorized herein, executed this agreement with intent to be effective as stated hereinbefore.

**City of Whitehouse
Lucas County, Ohio:**

By: _____
Jordan Daugherty
City Administrator

Date: _____, 2021

By: _____
Mark E. McDonough, CLEE
Whitehouse Police Department

Date: _____, 2021

*As duly authorized by
Resolution No. 21-*

Anthony Wayne Local School District:

By:  _____
Authorized Representative, AWLSD

Date: June 29, 2021

*As duly authorized by
Resolution No. 21-*

ORDINANCE NO: 10-2021
APPROPRIATION ORDINANCE
(VILLAGE)

(Revised Code Sec. 5705.38)

An AMENDED ORDINANCE to make appropriations for current Expenses and other Expenditures of the Village of Whitehouse, State of Ohio, during the fiscal year ending December 31, 2021.

Section 1. BE IT RESOLVED by the Council of the Village of Whitehouse, State of Ohio, that, to provide for the current expenses and other expenditures of the said Village of Whitehouse during the fiscal year ending December 31, 2021, the following sums be and they are hereby set aside and appropriated as follows, viz:

Section 2: That there be appropriated from the GENERAL FUND:

PROGRAM I - SECURITY OF PERSON AND PROPERTY

Police Law Enforcement

Personal Services	
General Operating	
Capital Outlay	10,000.00
Total Police Law Enforcement	10,000.00

Fire Fighting Prevention and Inspection

Personal Services	
General Operating	
Capital Outlay	5,000.00
Total Fire Fighting, Prevention & Inspection	5,000.00

Street Lighting

Personal Services	-
General Operating	20,000.00
Capital Outlay	-
Total Street Lighting	20,000.00

Civil Defense

Personal Services	-
General Operating	
Capital Outlay	-
Total Civil Defense	-

Total Program 1 - Security of Persons and Property

35,000.00

PROGRAM II - PUBLIC HEALTH AND HUMAN SERVICES

Payment to County Health District

Personal Services	-
General Operating	
Capital Outlay	-
Total Payment to County Health District	-

Payment to Indigent Burial

Personal Services	-
General Operating	
Capital Outlay	-
Total Payment to County Health District	-

Total Program II - Public Health & Human Services

PROGRAM III - LEISURE TIME ACTIVITIES

Provide and Maintain Parks

Personal Services	
General Operating	
Capital Outlay	2,000.00

Total Provide and Maintain Parks	2,000.00
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Total Program III - Leisure Time Activities	2,000.00
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PROGRAM IV - COMMUNITY ENVIRONMENT

Community Planning and Zoning

Personal Services	
General Operating	20,000.00
Capital Outlay	-
Total Community Planning and Zoning	20,000.00

Total Program IV - Community Environment	20,000.00
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PROGRAM V - BASIC UTILITY SERVICES

Refuse Collection and Disposal

Personal Services	
General Operating	
Capital Outlay	-
Total Refuse and Disposal	-

Total Program V - Basic Utility Services	-
--	---

PROGRAM VII - GENERAL GOVERNMENT

Mayor, Administrative, and Legal Offices

Personal Services	
General Operating	15,000.00
Capital Outlay	-
Total Mayor and Administrative Offices	15,000.00

Legislative Activities (Council & Clerk)

Personal Services	
General Operating	
Capital Outlay	-
Total Legislative Activities	-

Maintenance Department

Personal Services	
General Operating	-
Capital Outlay	-
Total Maintenance Department	-

County Auditor's and Treasurer's Fees	-
Solicitors	1,000.00
Auditor of State's Fees	2,000.00

Other General Government - Building Department

Personal Services	-
General Operating	-
Capital Outlay	-
Total Other Government-Building Dept.	-

Total Program VII - General Government	18,000.00
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Other Uses of Funds

Transfers	100,000.00
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Other Uses

Total Other Uses of Funds

100,000.00

SECTION 3. That there be appropriated from the GENERAL FUND for contingencies for purposes not otherwise provided for, to be expended in accordance with the provisions of Section 5705.40, R.C., the sum of

GRAND TOTAL GENERAL FUND APPROPRIATIONS

175,000.00

SECTION 4. That there be appropriated from the following SPECIAL REVENUE FUNDS.
Street Construction, Maintenance, and Repair Fund

PROGRAM VI - TRANSPORTATION

Street Maintenance and Repair

Personal Services

General Operating

Capital Outlay

Total Street Maintenance and Repair

Other Uses of Funds

Capital

Principal

Total Other Uses Funds

Total for Street Const. Maintenance and Repair

State Highway and Improvement Fund

Street Maintenance and Repair

Personal Services

General Operating

Capital Outlay

Transfers

Total Street Maintenance and Repair

Total for State Highway Improvement Fund

Program IV - Transportation

PROGRAM VII - GENERAL GOVERNMENT

Income Tax Administration

Personal Services

General Operating

Capital Outlay

Total Income Tax Administration

Taxes Refunded

Transfers

Distribution of Income Tax Collected

Total for Income Tax Fund Appropriations

0.00

PARK AND RECREATION FUND

PROGRAM III - LEISURE TIME ACTIVITIES

Provide and Maintain Parks

Personal Services

General Operating

Capital Outlay

Total Provide and Maintain Parks

Park Revenue Fund

Total for Parks & Recreation Fund
Program III - Leisure Time Activities

OTHER SPECIAL REVENUE FUNDS

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

LIFE SQUAD

Personal Services	
General Operating	
Capital Outlay	
Total Life Squad Fund	

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

CORONAVIRUS RELIEF FUND

Other Uses of Funds

Transfers	
Other Uses	1,000,000.00
Total Other Uses of Funds	1,000,000.00
Total for Coronavirus Relief Fund	
Program VI	1,000,000.00

FIRE LEVY

Personal Services	350,000.00
General Operating	
Capital Outlay	7,000.00
Total Fire Levy	357,000.00

GRAND TOTAL SPECIAL REVENUE FUND APPROPRIATIONS

1,357,000.00

Section 5. That there be appropriated from the following DEBT SERVICE FUNDS:

NOTE RETIREMENT

Principal	
Interest	1,000.00
Other Debt Service	
Total Program I - Security of Persons & Property	1,000.00
Total Bond Retirement Fund Appropriation	1,000.00

FIRE DEPT. TURNOUT GEAR

Principal	22,874.00
Interest	1,698.04
Other Debt Service	
Total Program I - Security of Persons & Property	24,572.04
Total Bond Retirement Fund Appropriation	24,572.04

GRAND TOTAL DEBT SERVICE FUND APPROPRIATIONS

25,572.04

SECTION 6. That there be appropriated from the following CAPITAL PROJECT FUNDS:

CAPITAL PROJECTS

PROGRAM VII - GENERAL GOVERNMENT

Capital Project Funds

250 Capital Outlay

260 Debt Service		
270 Other Uses of Funds		
Total Capital Projects		-

PROGRAM VI - TRANSPORTATION

Street Capital Project Funds

Capital Outlay	60,000.00	
Debt Service	-	
Other Uses of Funds-Transfers	-	
Total Street Capital Projects		60,000.00

PROGRAM V - BASIC UTILITY SERVICES

Water Capital Project Funds

Capital Outlay	8,500.00	
Debt Service	-	
Other Uses of Funds	-	
Total Water Capital Projects		8,500.00

Sewer Capital Project Funds

Capital Outlay		
Debt Service	-	
Other Uses of Funds	-	
Total Sewer Capital Projects		0.00

PROGRAM III - LEISURE TIME ACTIVITIES

Park & Recreation Capital Project Funds

Capital Outlay		
Debt Service	-	
Other Uses of Funds-Transfers		
Total Park & Recreation Capital Projects		-

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

Safety Services Capital Project Funds

Capital Outlay		
Debt Service	-	
Other Uses of Funds	-	
Total Safety Services Capital Projects		-

GRAND TOTAL CAPITAL PROJECTS FUND APPROPRIATIONS	68,500.00
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SECTION 7. That there be appropriated from the following ENTERPRISE FUNDS.

PROGRAM V - BASIC UTILITY SERVICES

Water Fund

Office

Personal Services		
General Operating		
Capital Outlay		
Total Office		-

Pumping

Personal Services	-	
General Operating		

Capital Outlay	
Total Pumping	-

Distribution	
Personal Services	-
General Operating	15,000.00
Capital Outlay	
Total Distribution	15,000.00

Meters	
Personal Services	-
General Operating	-
Capital Outlay	
Total Meters	-

Automotive Equipment	
Personal Services	-
General Operating	-
Capital Outlay	-
Total Automotive Equipment	-

Lands & Buildings	
Personal Services	-
General Operating	-
Capital Outlay	-
Total Lands & Buildings	-

Other Equipment	
Personal Services	-
General Operating	
Capital Outlay	
Total Other Equipment	-

Other Water Fund	
Personal Services	-
General Operating	
Capital Outlay	
Total Other Water Fund	-

Other Uses of Funds	
Transfers	20,000.00
Other Uses	-
Total Other Uses Fund	20,000.00

Total for Water Fund Appropriations	35,000.00
Program V - Basic Utility Services	

Sanitary Sewer Fund

Office	
Personal Services	
General Operating	
Capital Outlay	
Total Office	-

Pumping	
Personal Services	-
General Operating	67,000.00

Capital Outlay		-	
Total Pumping			<u>67,000.00</u>
Line Construction			
Personal Services		-	
General Operating		-	
Capital Outlay		-	
Total Line Construction			<u>-</u>
Automotive Equipment			
Personal Services		-	
General Operating		-	
Capital Outlay		-	
Total Automotive Equipment			<u>-</u>
Lands & Buildings			
Personal Services		-	
General Operating		-	
Capital Outlay		-	
Total Lands & Buildings			<u>-</u>
Other			
Personal Services		-	
General Operating		-	
Capital Outlay		<u>100.00</u>	
Total Other Equipment			<u>100.00</u>
Other Uses of Funds			
Transfers		-	
Principal		-	
Interest		<u>52,000.00</u>	
Other Uses & Capital Outlay		-	
Total Other Uses Fund			<u>52,000.00</u>
Total for Sewer Fund Appropriations			<u>119,100.00</u>
Program V - Basic Utility Services			

OWDA DEBT SERVICE FUND

PROGRAM V - BASIC UTILITY SERVICES

Redemption of Principal			
Interest Paid			
Other Debt Service (Specify)		-	
Total for OWDA Debt Service Fund Appropriations			<u>-</u>

UTILITIES DEPOSITS FUND

PROGRAM V - BASIC UTILITY SERVICES

Deposits Refunded		<u>250.00</u>	
Deposits Applied		-	
Other Uses of Funds		-	
Total for Utilities Deposits Fund Appropriation			<u>250.00</u>
Program VI - Basic Utility Services			

GRAND TOTAL ENTERPRISE FUNDS APPROPRIATIONS			<u>154,350.00</u>
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SECTION 8. That there be appropriated from the INTERNAL SERVICE FUND:

SECTION 9. That there be appropriated from the TRUST AND AGENCY FUNDS.

Building Standards Agency Fund

PROGRAM VII - GENERAL GOVERNMENT

Other Uses

Total Other Building Standard Agency Fund

JEDD and JEDZ Agency Fund

PROGRAM VII - GENERAL GOVERNMENT

General Operating

115,000.00

Other Uses

228,000.00

Total Other Brimley Agency Fund

343,000.00

GRAND TOTAL TRUST AND AGENCY FUNDS APPROPRIATIONS

343,000.00

SECTION 10. That there be appropriated from the SPECIAL ASSESSMENT FUNDS.

Special Assessment Bond Retirement Fund

PROGRAM V - BASIC UTILITY SERVICES

Redemption of Principal

Interest Paid

Other (Specify)

Total for Special Assessment Bond
Retirement Fund Appropriations

0.00

GRAND TOTAL SPECIAL ASSESSMENT FUNDS APPROPRIATIONS

0.00

TOTAL ALL AMENDED APPROPRIATIONS

2,123,422.04

SECTION 6. This ordinance shall take effect at the earliest period allowed by law.

PASSED: December 18, 2018 AYES _____ NAYS _____

ATTEST:

Donald L. Atkinson

Susan M. Miller, Clerk of Council

ORDINANCE NO. 11-2021

**AN ORDINANCE AUTHORIZING THE VILLAGE OF WHITEHOUSE,
LUCAS COUNTY, OHIO, TO ENTER INTO AN ECONOMIC
DEVELOPMENT GRANT AGREEMENT WITH YARRO
CONTRIBUTION, LLC AND KJAMS, LLC D/B/A STEVE ROGERS
FORD**

WHEREAS, it is desirable and in the best interests of the Village of Whitehouse and its residents for the Village to enter into an Economic Development Grant Agreement (hereinafter the "Agreement") with YarRo Contribution LLC (hereinafter "YarRo") and KJAMS, LLC d/b/a Steve Rogers Ford (hereinafter "Rogers") (YarRo and Rogers may be collectively referred to herein as "Company"); and

WHEREAS, the Agreement is contingent upon the annexation of the real estate located at 9760 Waterville Swanton Rd., Parcel No. 91-09471 (hereinafter the "Property") to the Village of Whitehouse; and

WHEREAS, the Agreement is on file with the Village Administrator.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Village of Whitehouse, Lucas County, Ohio hereby approves the Agreement, which Agreement is on file with the Village Administrator, which Agreement is contingent upon the annexation of the Property to the Village of Whitehouse. In the event the Property is not annexed to the Village, the Agreement shall not be effective until that occurs.

SECTION II: The Mayor and Administration of the Village of Whitehouse, Lucas County, Ohio, are hereby directed and authorized to execute said Agreement upon the annexation of the Property to the Village of Whitehouse.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of the Council and that the deliberations of this Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements as set forth by the Charter of the Village of Whitehouse.

WHEREFORE, this Ordinance shall take effect and be in full force immediately after its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2021.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

RESOLUTION NO. 15-2021

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO TRANSFER CERTAIN FUNDS FOR VILLAGE ACCOUNTING PURPOSES; FORMAL VERIFICATION OF SAID TRANSFER AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Administrator, of the Village of Whitehouse, Lucas County, Ohio, that the Village administratively transfer certain funds between duly established accounts within the Village of Whitehouse, Lucas County, Ohio, accounting system; and

WHEREAS, this Council is desirous of implementing said transfers and hereby approving same:

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby duly authorized and directed to complete and enter upon the accounting records of the Village of Whitehouse, Lucas County, Ohio, the following funds transfers:

AS ATTACHED IN EXHIBIT A HERETO.

SECTION II: It is hereby found and determined that all formal actions with respect to said accounting fund transfers were adopted pursuant to this Resolution in an open meeting of this Council, with full disclosure and approval herein, and the deliberations of this Council and any of its committees that resulted in such fund transfer action were in compliance with all legal requirements as required by Village Charter.

SECTION III: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitant, and for the further reason that this Resolution is necessary to provide orderly transfer documentation as to the accounting records of the Village of Whitehouse, Lucas County, Ohio; in order that necessary funding for said accounts indicated herein can be completed.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas _____ Nays _____

Adopted and effective July 20, 2021 as an EMERGENCY MEASURE

Donald L. Atkinson, Mayor

ATTEST:

Susan M. Miller, Clerk of Council

EXHIBIT A
July 20, 2021
Transfers

FROM	AMOUNT	TO
Income Tax A (2071)	\$7,762.61	Caboose (4908)
Income Tax A	\$4,750.00	Prov/Oak Pointe Micr (4910)
Income Tax A	\$8,941.32	Pole Relocation (4911)
Income Tax A	\$60,239.00	Street Resurfacing (4940)
Water Fund (5101)	\$178.75	Elevated Tank (4930)
Income Tax B (2073)	\$856,180.43	General Fund (1000)



WHITEHOUSE POLICE DEPARTMENT

6925 PROVIDENCE STREET, P.O. BOX 2476

WHITEHOUSE, OHIO 43571

PHONE 419-877-9191

FAX 419-877-1014

MARK E. McDONOUGH, CLEE - CHIEF OF POLICE

ALLAN D. BAER, CLEE - DEPUTY POLICE CHIEF

AGENCY CORE VALUES

HONESTY - INTEGRITY - RESPECT - EXCELLENCE - PROFESSIONALISM

TO: Mayor Atkinson
Village Council Members
CC: Jordan Daugherty
Sue Miller.
DT: July 7, 2021
SUBJ: Council Updates

SGT. BRAD BAKER GRADUATES PELC CLASS #79

On July 2, 2021, Sgt. Brad Baker graduated from the Ohio Law Enforcement Foundation's Police Executive Leadership College course.

PELC is a three-week executive leadership training program spread over three months each session. PELC is based on the premise that leadership skills can be learned, and that given the opportunity for feedback and practice, executive can substantially improve their abilities to lead. PELC provides law enforcement executives with one of those rare moments in their professional career to learn how to practically apply leadership concepts. It is an intensive learning experience focused on leadership skills vital to long term personal success and change in the organization-both for the benefit of the community.

Sgt. Baker is the second PELC graduate from the WPD (the first was former Deputy Police Chief Todd Kitzler). Chief McDonough is a PELC graduate (PELC #36) from BCPD. All are among 2300+ PELC graduates throughout Ohio's law enforcement communities.

2021 SAFETY TOWN WAS A GREAT SUCCESS!

Congratulations to Cpl. Charles Kessing and Officer Christine Fouty of the WPD for coordinating this year's Safety Town program. The WPD was happy to bring back the program after last year's program was cancelled due to the pandemic.

The program graduated 45 children, who had an awesome time learning about safety during the weeklong program (June 21-25). This year's program was held at the Whitehouse Primary School. Many thanks to all the community, businesses, parents/guardians, Mayor Atkinson, Village Council members and individual teachers and volunteers who made this year's program such a success.

WPD SELECTS TWO CANDIDATES FOR PART-TIME POLICE OFFICER APPOINTMENTS

We are happy to announce the recruitment, selection, and appointment of KYLE HODGE and ERIN KAISER as part-time police officers with our agency.

Officer Hodge works fulltime with the Northwest Ohio Psychiatric Hospital Police Department. Officer Kaiser is a fulltime officer with the Lucas County Port Authority Police Department. Both will begin their field training and evaluation program in the near future. Welcome Officers Hodge and Kaiser!

***THE MISSION OF THE WHITEHOUSE POLICE DEPARTMENT IS TO ENHANCE THE QUALITY OF LIFE
IN OUR COMMUNITY BY PROVIDING SUPERIOR POLICE SERVICES, IN PARTNERSHIP WITH CITIZENS,
TO PREVENT CRIME AND TO ENSURE A SAFE ENVIRONMENT.***

VILLAGE OF WHITEHOUSE

July 20, 2021

ADMINISTRATION

- 06-14-21** 1. June 30, 2021: Income Tax Collection = \$1,783,698.21
Compared to last year = \$1,427,731.87 (24.93% increase)
JEDD & JEDZ collections = \$1,120,309.08
- 02-19-19** 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

- 11-19-19** 1. Planning Commission Review of SR64 Corridor zoning plan
2. Continue planning of Village-to-City Transition

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

- 06-01-21** 1. **Whitehouse Valley Plat 4** – Under Construction
2. **Steeplechase Plat 7-** Under Construction

GRANTS

- 05-04-21**
1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21.
 2. **Finzel Road Resurfacing & Alley Improvements & Resurfacing**
 - a. **Finzel Road Resurfacing** – The three-lane portion of Finzel Rd. from Weckerly Rd. to Anthony Wayne HS will be resurfaced using traditional mill/fill method. This OPWC funded project is a joint project with the Lucas County Engineers office which is covering 2020/21. The joint portion was the completion of the mill/fill of Bucher Rd. in 2020. The Finzel Rd. Resurfacing is currently out to bid with an open date of February 5th. (Contract A)
 - b. **Alley Improvements & Resurfacing** – The alley between Waterville St. & Otsego St. from Texas St. to Gilead St. will be resurfaced as well as the alley between Waterville St. & Lucas St. from Providence St. to Gilead St. Additionally the storm sewer main for the Waterville St. & Lucas St. alley will be improved. This project is currently out to bid with a bid opening date of February 5th. (Contract B)
 - c. Contract A & B above are estimated at \$265,000. Awarded to Helm & Sons Excavating - \$227,863.90.

3. **Industrial Parkway Resurfacing & Water Main Replacement** – This OPWC funded project will see a portion of aged water main replaced on Industrial Parkway as well as the mill/fill resurfacing of the entire portion of roadway. This project is a joint funding project with the Lucas county Engineer which will see Weckerly Road resurfaced from Eber Rd. to Stitt Road. This Capital Improvement project is scheduled for 2022.
4. **Whitehouse Streets Resurfacing** – This OPWC funded project will see the resurfacing of Wabash St., Lucas St. Gilead St. and all Blue Creek Gardens resurfaced utilizing traditional mill/fill resurfacing methods. This project is a joint funding project with the Lucas county Engineer which will see a large portion of Dutch Road resurfaced. These projects are being schedule for 2023.

PARKS & RECREATION

- 03-02-21**
1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2022.

STREETS

- 06-01-21**
1. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2023.
 2. **Providence St. Cape Seal Overlay & Oak Pointe Dr./Kirtland Ln. Micro-Seal** -Paving improvements for 2021 include the cape sealing of Providence St. from Waterville St. to Stiles Rd. Oak Pointe Dr. and Kirtland Ln. will receive an application of micro-seal. Both applications are intended to extend the life of the roadway by 7 to 10 years. This project is budgeted for \$140,000. Contracted with Strauser Construction Inc. - \$129,980.70. To begin the week of May 31st.

WATER

- 06-01-21**
1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress. Completed and ready for review.

WASTE WATER

- 06-01-21**
1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer's Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition.

STORM SEWER

- 03-02-21** 1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed

SANITATION

MISCELLANEOUS

- 06-15-21** 1. **Building Permits:** 12 new homes as of 06/10/21.
- 06-01-21** 2. **Public Works:**
- 1. Spring Plantings – Flower & Trees
 - 2. Crack Sealing Roads-Completed
 - 3. Water Department
 - a. Valve Exercising
 - b. Hydrant Maintenance Programs
 - 4. Sewer Flushing

Boards and Commissions

- A. Board of Zoning Appeals
 - 1. Pending approval of June 2, meeting minutes
- B. Charter Revision Commission
 - 1. Pending approval of March 10, 2020 meeting minutes
- C. Fire Dependency Board
 - 1. Pending approval of January 5, 2021 meeting minutes
- D. Planning Commission
 - 1. Pending approval of November 2, 2020 meeting minutes
- E. Records Commission
 - 1. Pending approval of June 1, 2021, meeting minutes
 - 2. Pending 2022 Reorganization Meeting
 - 3. Pending Review of Records Set for Destruction in 2022
 - 4. Pending Review of Records Policies
- F. Tree Commission
 - 1. Pending approval of May 27, 2021 meeting minutes
 - 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 - 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment

C. Franchise, Lands & Buildings

D. Parks & Recreation

1. Completion of Veterans Memorial Park
2. Completion of Waterville Street Multi-Use Trail (Phase II)
3. Pending review of implementation of projects in Whitehouse Park

E. Public Services Committee

1. Pending Discussion of New Downtown Traffic Signage (fall)
2. Pending Discussion of Looping Water Lines via Stiles Road.

F. Personnel & Safety

G. General

1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.



Zoning Enforcement Report –July 2021

This hot, muggy and rainy tropical weather has continued and grass and vegetation continues to grow like crazy, but people continue to do a good job as a whole in caring for their properties. It has been a pleasure working together with various members of the staff to deal with some of these complaints that may overlap our different departments. Whitehouse has a great group of employees and everyone has been a pleasure to work with.

I was informed that the 2021 Cherry Festival was one of the most successful on record. That is very good to hear and speaks well of the Village, Chamber of Commerce, and the community for making such a great event possible.

I continue to meet with various residents and business owners and things have gone very well. Letting residents and especially business owners know about our zoning regulations helps them to remain in compliance as well. This is and will be an ongoing process.

There are still a few pesky issues that I continue to work on. Progress is being observed on some and on a couple others, we have had to send notices and go through that process. Little by little, things continue to improve!

Respectfully submitted,

Jacob T. Barnes

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Zoning Violation Report

July 2021

NAME	ADDRESS	VIOLATION LOCATION	VIOLATION	ACTION
Brigham, David	6309 Cemetery Rd	Front	RV Complaint	New Complaint received. Re-inspected in early July. RV present again. Notice sent.
Dollar General	6711 Gilead St	Front	Vegetation	Inspected and coordinated with Jennifer on a game plan for the property.
Duncan, Donald E	6542 Oak Brook Dr	Front	RV parked in front of home	Inspected. Found Motorhome and boat. Notice issued. Owner called. Spoke with staff and it appears that, according to official records, the parking was allowed by Barb several years back when a permit was issued for the pavement.
General Pro Hardware	6635 Providence	All	Property Maintenance	Inspected in early July. Spoke with owner in early July and they are working to remain in compliance.
Haines, Stephen M	6621 Oak Brook Dr	Front	RV parked in front of home	Inspected. None found.
Kennametal	6325 Industrial Pkwy	All	Report of Excessive Noise	Inspected with Tiffany and met with neighbor. No noise violation found.
McSurley, John	10960 Toledo St	Rear	Junk, Debris	Continuing to work with owner. Property is in a legal dispute and that is holding things up.
Ohio Bell	10916 Maumee St	All	Tree limbs down	No update
Pearson, Gregory	10635 Waterville Street	Rear	Possible business activity, vehicles	Monitoring situation. No apparent violation.
	Rupp Rd		Parking Complaint	Violation Resolved.
	Oak Brook Dr		Vacant lot	Owner is working to maintain the lot.
REFERRED TO PROSECUTOR				
Siebert, Mark	11164 Temperance	Side, rear	Junk, Debris, Insecure structure	Inspected and yard was mowed. Property appears to be in compliance at the moment. Monitoring the situation.
Wittes, John	10803 Waterville St	Rear	Junk and Debris	Re-Inspected and am monitoring the property.
Yoder, Lonnie	6612 North St	Front	Junk Car(s)	Case has been dismissed.